

## LSRT Meeting

Wednesday, August 26, 2009

Present: Cheryl Olson, Mary Osterman, Rennie Anderson, Nicole David, Shellie Wood, Tawana Franklin, Lauren Rockwell, Willa Morris, Norah Lycknell, Lucy Smiles, Jane Malholtra, Alison Feeney, Camille Anderson, Andy Cohen

Absent: Tracy Scarrow

Meeting called to order at 6:00 pm by Norah Lycknell, Principal.

Principal Lycknell reported on the State of School:

Janney did not meet AYP in reading scores and special education/ inclusion, 27% under where we need to be by the end of the year. The achievement gap and gender gap still very much exist. We need to look at how all students are included in teaching and learning. Janney at 89% school wide, and has been there for a long time, but some sub groups are not meeting that standard. Goal is to make the jump this year and getting all students working at grade level or beyond as well as proficient at CAS.

Purpose and Scope of the LSRT was discussed: The main role is to advise Principal on decision making process. LSRT also functions as a support group to Principal with the community around the building project, helps to solicit info from broader community to determine priorities, facilitate discussion from larger community; LSRT guidelines call for two public meetings a year. LSRT draft will focus a lot of our discussions and help us define our purview.

Norms for the Group were discussed: collaborate, focus, respect, communicate, be open to differing opinions, keep integrity of the meeting; when a decision is made, it is the job of everyone in the group to support it as a LSRT member and represent that to the community.

### Group Structure

Local School Plan Format – reviewed handout. Certain categories are required and the principals are trained around these areas. (there is a link on website to DCPS LSRP format). Look at everything in terms of Janney values of equity, collaboration, experimentation, inquiry, achievement, reflection. Take each of these categories and turn them into committees. Teams will have limited number of off-line meetings, and when an issue comes up for that area, those team members will be the voice of the local school plan and add that perspective to the meeting.

Committee Membership – *Cheryl and Norah to finalize*

- i. Teaching and Learning: Camille, Lauren, Jane, Cheryl
- ii. Safe and Effective Learning Env.: Tawana, Nicole
- iii. Family and Community Engagement: Jane, Allison, Cheryl
- iv. Job Embedded Prof. Dev. (Ad. Learning): Camille, Lauren, Mary, Allison
- v. Leadership & Vision: Shellie
- vi. Resources /Time: Tawana, Mary

To be assigned: Lucie, Willa, Norah, Rennie, Andy

Decision Making Process: task of group is to advise on decisions; if a vote is needed we will go for majority consensus. Be conscious not to represent ourselves and own views solely, as we are all representatives of the community.  
Allow all opinions to be voiced and goal is common understanding.

SIT and PTA interface:

Newsletter and public minutes, conclusions /decisions public.  
PTA liaisons to report to the principal after every meeting.  
Principal will report out at each meeting.

SIT and LSRT interface:

Connection will be the principal. She will report out at each meeting.

Forums for the public will be held at least twice a year.

Documentation and Meeting Management:

Minutes should reflect conversations and decision making processes, decisions and short write up to be made public.  
New members rotate taking minutes.  
Send to whole group (through yahoo group), Cheryl and Norah will edit, then send to the group, then link on the website.

Decision to switch to Google Groups.

All members send preferred email to [allisonfeeney@comcast.net](mailto:allisonfeeney@comcast.net) and she will set up the account.

Regular meetings will be held the third Tuesday of the month 6:00 pm in the library.

Next Meeting September 15<sup>th</sup>.

Agendas will be emailed out the Tuesday before the Wednesday meeting. Any items should be given to Norah the Friday before.

Meeting concluded 8:00 pm.