



JANNEY ELEMENTARY SCHOOL

MEETING MINUTES of the **SCHOOL IMPROVEMENT TEAM (S.I.T.) Meeting** -
October 20, 2010

ATTENDEES: Mel Butler OPEFM mel_butler@urscorp.com
Principal Norah Lycknell DCPS – Janney ES norah.lycknell@dc.gov
Ann Beumel, Business Manager DCPS – Janney ES ann.beumel@dc.gov
Chuck Guntner Winmar-Dustin acguntner@winmar.net
SIT Committee Members Please see Distribution List

Minutes Prepared By: Mel Butler, Jr.

The following items were discussed:

OLD BUSINESS

1. Construction Update: C. Guntner advised that:
 - Sitework – Completed rough grading for 98% of the Addition site.
 - Foundations – Approx. 2/3rds of the concrete foundation walls have been placed. Stair No. 3 concrete placement has commenced and is expected to be completed by Nov. 15th. Footings for the southwest grade walls and the M-P Rm.'s 'Story-telling area' will commence by Nov. 1st.
 - Mechanical / Plumbing – Underground rough-in work for building utilities commenced and will continue through October 15th or 22nd.
 - Electrical – Underground rough-in work for building electrical service continued in October
2. Milestone Update: C. Guntner advised that:
 - a) Steel Erection Commences: November 8, 2010
 - b) Building steel topped out – November 30, 2010
 - c) Building dry - January, 2011
 - d) Curb, gutter & sidewalk replacement along Albemarle/42nd Streets - Spring, 2011
 - e) Building complete - April, 2011
 - f) Parking garage underway - March, 2011
 - g) Parking garage complete - August, 2011
 - h) Building renovation complete - August, 2011
3. Project Impact on Adjacent Streets:
 - a. 42nd St. – Lane Closure
 - b. 42nd St. – Sewer Tie-in
 - c. Albermarle St. – Electrical Vault
 - d. Albermarle St. – Water Tie-in
6. Design Drawings: Devroux & Purnell (D+P) forwarded hard copy of the Permit Set to the SIT committee. Architectural and Civil drawings will be made available on the Dustin website. D+P will send snapshots of the Finish Boards to Dustin for posting to the website as well.
ACTION: Devroux & Purnell

7. Corridor Floor Patterns: SIT will re-send the concepts that they developed to be fashioned as educational tools for students. ACTION: SIT Committee
8. Multi-purpose Room Storage Space: SIT Committee asked for storage space for after school program FF&E. D+P confirmed that there is storage space in the M=P Rm. For after-school furniture.
9. Multi-purpose Room Exit Doors: D+P will provide catalog cut sheets of the Nano-Wall products to the SIT for review. ACTION: Devroux & Purnell

SIT Committee asked to see the catalog cut sheets. ACTION: Devroux & Purnell: Transmit to SIT Committee

10. Multi-purpose Room Sound System: Confirmation required re: exactly what equipment is being provided for the sound system in the new MP Room, and re-confirm existing auditorium space where plans for new recessed speakers behind complementary fabric panels is already designed. ACTION: Devroux & Purnell and Winmar-Dustin.
11. Egress during Garage Construction: The issue of egress from the rear of the existing building while the U/G Parking Garage (the Garage) is being constructed was discussed. A consideration that needs to be explored further is routing through the Addition once its construction is essentially complete. ACTION: Winmar-Dustin and D&P
13. Refuse (i.e. Dumpster) Management during Garage Construction: The issue of how refuse management would function while U/G Parking Garage (the Garage) is being constructed was discussed. A consideration that needs to be explored further is creating an opening in the fenceline that borders the St. Ann's alley to Wisconsin Ave. ACTION: Winmar-Dustin
14. Basketball Hoops: Principal Lycknell asked that they be re-set from the lowered height of 7' to the original request of 8'. ACTION: Winmar-Dustin
15. Soccer Field Noise: SIT Committee re-confirmed that they are comfortable with the current location of the new soccer field and that the school will limit the early start time of weekend soccer matches (i.e., 10am vs. 9am).
Consider providing noise-abating planting/landscaping for neighboring properties. ACTION: Winmar-Dustin and D&P
16. Security: Security is a major concern. Discussion about the possibility of replacement fencing (faux wrought iron = tube steel) to secure the site. ACTION: Winmar-Dustin and D&P

With fencing in consideration, access to site, i.e., hours of lockdown, become DCPS operational issue. ACTION: Janney ES and OSS + OOC
17. Staff Locker Room: D+P confirmed that there is a shower in the staff toilet room.
18. Drinking Fountain (Outdoor): Janney ES asked for a drinking fountain on the exterior of the building facing the playspace(s). After extensive discussion of the pro's and con's, it was agreed that the outdoor fountain is not required.

NEW BUSINESS

19. Funding for Underground Parking Garage – OPEFM indicated that funding for the ‘full-size’ garage as depicted in the Permit Set of drawings has been requested of City Council via a Re-programming of OPEFM funds.
20. Security during Construction – a number of break-ins have occurred at the site recently, including intrusion into the Library trailer. Winmar-Dustin was asked to help with standard site-trailer security devices for the doors and windows.
21. Phase 1 Environmental Site Assessment – A request for a copy was made; OPEFM will confirm that a copy can be made available for posting on the Janney website.

End of Minutes

The above information constitutes my understanding of the meeting on the date listed. If anyone has any additions or corrections, please contact me immediately. Any corrections will be added to the next set of meeting minutes. Thank you.

Distribution:

All Present

SIT Committee –
Ann Beumel
Tawanna Franklin
Kirk Rankin
Jonathan McHugh
Emily Gustafsson-Wright
Lauren Rockwell
Norah Lycknell
Jack Richotte
Elizabeth Shea
Beverly Sklover
Karen Harris
Sam Serebin

Janney ES Project Team -
Barbara Laurie
Chuck Guntner

Janney ES Website
File