



JANNEY ELEMENTARY SCHOOL

MEETING MINUTES of the **SCHOOL IMPROVEMENT TEAM** Meeting - September 28, 2010

ATTENDEES:	Mel Butler	OPEFM	mel_butler@urscorp.com
	Principal Norah Lycknell	DCPS	norah.lycknell@dc.gov
	Ann Beumel, Business Manager	DCPS	ann.beume;@dc.gov
	Chuck Guntner	Winmar-Dustin	acguntner@winmar.net
	Marc Doswell	Devroux & Purnell	<a href="mailto:<doswell_marc@dp-architects.com>"><doswell_marc@dp-architects.com>
	SIT Committee Members	Various	Forgot Attendee Sign-in Sheet !

Minutes Prepared By: Mel Butler, Jr.

The following items were discussed:

1. Construction Update: C. Guntner advised that:
 - Sitework – Completed rough grading for 95% of the site; completed building pad excavation to subgrade; installed temporary piping to reroute sanitary and storm lines.
 - Foundations – Completed wall footing along north and east walls of the new addition; completed forming the foundation walls along the north and east sides of the new addition. Installed 90 % of the interior spread footings north of the building core; set anchor bolts for all column footings on the north half of the new addition . Poured the north foundation wall completely; framed the back half of the entire east foundation wall and installation of reinforcing steel for the east foundation wall is active. Concrete placement for the east wall scheduled to complete by October 8th.
 - Mechanical / Plumbing – Installed underground sanitary and storm lines through the wall footing exiting the west side of the new addition; installed sleeves for the incoming fire and domestic water lines on the north side of the new addition. Underground rough-in work for building utilities commenced and will continue through October 15th.
 - Electrical – Installed box-outs for the incoming power and telecommunication duct banks in August; underground rough-in work for building service commenced in September.
2. Milestone Update: C. Guntner advised that:
 - a) Steel Erection Commences: November 8, 2010
 - b) Building steel topped out – November 30, 2010
 - c) Building dry - January, 2011
 - d) Curb, gutter & sidewalk replacement along Albemarle/42nd Streets - Spring, 2011
 - e) Building complete - April, 2011
 - f) Parking garage underway - March, 2011
 - g) Parking garage complete - August, 2011
 - h) Building renovation complete - August, 2011

3. Project Impact on Adjacent Streets:
 - a. 42nd St. – Lane Closure
 - b. 42nd St. – Sewer Tie-in
 - c. Albermarle St. – Electrical Vault
 - d. Albermarle St. – Water Tie-in
4. Groundwater Management: SIT Committee asked about long-term potential impacts, after construction is complete. Discussion.
5. Sediment & Erosion Control: SIT Committee asked for a copy of the Sediment & Erosion Control plan. **ACTION: Winmar-Dustin**
6. Design Drawings: Principal Lycknell asked that a copy of the 'Permit Set' (submitted to DCRA in early September be provided to her and Jon. Also provide 'snapshots' of Finish Boards
ACTION: Devrouax & Purnell
7. Corridor Floor Patterns: Sam has developed concepts for the corridor floor patterns that are educational tools for students. **ACTION: SIT Committee: Transmit to Winmar-Dustin and Devrouax&Purnell**
8. Multi-purpose Room Storage Space: SIT Committee asked for storage space for after school program FF&E. **ACTION: Devrouax&Purnell and Winmar-Dustin.**
9. Multi-purpose Room Exit Doors: D&P has provided catalog cut sheets (via web-site link) to OPEFM for the Nano-wall products. OPEFM asked Winmar-Dustin and D&P to explore total cost of appropriate products. **ACTION: Winmar-Dustin and D&P.**

SIT Committee asked to see the catalog cut sheets. **ACTION: Devrouax & Purnell: Transmit to SIT Committee**
10. Multi-purpose Room Sound System: SIT Committee asked for some sort of sound system in the new MP Room. **ACTION: Devrouax&Purnell and Winmar-Dustin.** Also discussed existing Auditorium...plans for new recessed speakers behind complementary fabric panels is already designed.
11. Egress during Garage Construction: The issue of egress from the rear of the existing building while the U/G Parking Garage (the Garage) is being constructed was discussed. A consideration that needs to be explored further is routing through the Addition once its construction is essentially complete. **ACTION: Winmar-Dustin and D&P**
12. 'Tot-Lot' Playspace during Garage Construction: The issue of where the 'Tot-Lot' playspace would reside while U/G Parking Garage (the Garage) is being constructed was discussed. A consideration that needs to be explored further is creating a playspace on the Albermarle side of the building. OPEFM standards already include fencing for Tot-Lots (typical - 42 inches). **ACTION: Winmar-Dustin and D&P**
13. Refuse (i.e. Dumpster) Management during Garage Construction: The issue of how refuse management would function while U/G Parking Garage (the Garage) is being constructed was

discussed. A consideration that needs to be explored further is creating an opening in the fence line that borders the St. Ann's alley to Wisconsin Ave. **ACTION: Winmar-Dustin**

14. **Basketball Hoops:** Principal Lycknell asked that they be lowered from 10' to 8'. **ACTION: Winmar-Dustin**
15. **Soccer Field Noise:** SIT Committee asked the Project Team to re-consider location of new soccer field adjacent to south property line due to potential noise pollution at certain hours. Project Team advised that relocation of the new soccer field is not possible at this point in project, and that the following opportunities exist for managing noise impacts:
 - a. Limiting the early start time of weekend soccer matches to 10am (vs. 9am).
 - b. Provide noise-abating planting/landscaping for neighboring properties.
16. **Security:** Security is a major concern. Discussion about the possibility of replacement fencing (faux wrought iron = tube steel) to secure the site. **ACTION: Winmar-Dustin and D&P**

With fencing in consideration, access to site, i.e., hours of lockdown, become DCPS operational issue. **ACTION: Janney ES and OSS + OOC**
17. **Staff Locker Room:** Janney ES asked for [a] shower(s) in the Staff Locker/Changing Room. **ACTION: Devroux & Purnell**
18. **Drinking Fountain (Outdoor):** Janney ES asked for a drinking fountain on the exterior of the building facing the palyspace(s). **ACTION: Devroux & Purnell**

The above information constitutes my understanding of the meeting on the date listed. If anyone has any additions or corrections, please contact me immediately. Any corrections will be added to the next set of meeting minutes. Thank you.

Distribution:

All Present
SIT Committee
Janney ES Project Team
Janney ES Website
File